



STATE OF ALABAMA

DEPARTMENT OF FINANCE
DIVISION OF PURCHASING

INVITATION TO BID

INVITATION TO BID NO: 10-X-2208072

REQ. AGENCY : 999999
PURCHASING DIVISION
AGENCY REQ. NO. :
T-NUMBER : T270
DATE ISSUED : 10/09/09
VENDOR NO. :
VENDOR PHONE NO. :
SNAP REQ. NO. : 1420168
BUYER NAME : WENDY PENTON

FOR: RESTROOM/KITCHEN-PAPER & ETC
MANDATORY PRE-BID 11/6/09

BUYER PHONE NO. : (334) 353-7176-
PURCHASING PHONE NO: (334) 242-7250

BID MUST BE RECEIVED BEFORE:
DATE: 12/02/09 TIME: 5:00 PM

BIDS WILL BE PUBLICLY OPENED:
DATE: 12/03/09 TIME: 10:00 AM

TO BE COMPLETED BY VENDOR

INFORMATION IN THIS SECTION SHOULD BE PROVIDED, AS APPROPRIATE. BID RESPONSE
MUST BE IN INK OR TYPED WITH ORIGINAL SIGNATURE AND NOTARIZATION.

1. DELIVERY: CAN BE MADE _____ DAYS OR _____ WEEKS AFTER RECEIPT OF ORDER
2. TERMS: _____(DISCOUNTS ARE TAKEN WITHOUT REGARD TO DATE OF PAYMENT.)
3. PRICE VALID FOR ACCEPTANCE WITHIN _____ DAYS.
4. VENDOR QUOTATION REFERENCE NUMBER, IF ANY: _____
(THIS NUMBER WILL APPEAR ON THE PURCHASE ORDER.)
5. E-MAIL ADDRESS: _____
INTERNET WEBSITE: _____
6. GENERAL CONTRACTOR'S LICENSE NO: _____
TYPE OF G.C. LICENSE: _____

***** IMPORTANT NOTE: *****

BIDDERS MUST COMPLY WITH ALL "BID RESPONSE INSTRUCTIONS" ON PAGE 2, TO INCLUDE
ITEM 7 - COPY REQUIREMENT.

RETURN INVITATION TO BID:

US MAIL

STATE OF ALABAMA
DEPARTMENT OF FINANCE
DIVISION OF PURCHASING
P O BOX 302620
MONTGOMERY, AL 36130-2620

COURIER

STATE OF ALABAMA
DIVISION OF PURCHASING
RSA UNION BUILDING
100 N. UNION ST., SUITE 192
MONTGOMERY, AL 36104

SIGNATURE AND NOTARIZATION REQUIRED

I HAVE READ THE ENTIRE BID AND AGREE TO FURNISH EACH ITEM OFFERED AT THE PRICE QUOTED.
I HERBY AFFIRM I HAVE NOT BEEN IN ANY AGREEMENT OR COLLUSION AMONG BIDDERS IN
RESTRAINT OF FREEDOM OF COMPETITION BY AGREEMENT TO BID AT A FIXED PRICE OR TO
REFRAIN FROM BIDDING.

SWORN TO AND

FEIN OR SSN

AUTHORIZED SIGNATURE (INK)

SUBSCRIBED BEFORE ME THIS

COMPANY NAME

TYPE/PRINT AUTHORIZED NAME

_____ DAY OF _____

MAIL ADDRESS

TITLE

NOTARY PUBLIC

CITY, STATE, ZIP

TOLL FREE NUMBER

TERM EXP: _____

PHONE INCLUDING AREA CODE

FAX NUMBER

STANDARD TERMS & CONDITIONS

VENDOR NAME :

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AUTHORITY:

THE DEPARTMENT OF FINANCE CODE OF ADMINISTRATIVE PROCEDURE, CHAPTER 355-4-1 EFFECTIVE DECEMBER 20, 2001 IS INCORPORATED BY REFERENCE AND MADE A PART OF THIS DOCUMENT. TO RECEIVE A COPY CALL (334)242-7250, OR OUR WEBSITE WWW.PURCHASING.ALABAMA.GOV .

INFORMATION AND ASSISTANCE TO MINORITY BUSINESSES IN THE TECHNICAL COMPLETION OF REQUIRED FORMS MAY BE OBTAINED FROM THE OFFICE OF MINORITY BUSINESS ENTERPRISE, 1-800-447-4191.

BID (ITB) RESPONSE INSTRUCTIONS

REV: 09/18/09

1. TO SUBMIT A RESPONSIVE BID, READ THESE INSTRUCTIONS, ALL TERMS, CONDITIONS AND SPECIFICATIONS.
2. BID ENVELOPES/PACKAGES/BOXES MUST BE IDENTIFIED ON FRONT, PREFERABLY LOWER LEFT CORNER AND BE VISIBLE WITH THE BID NUMBER AND OPENING DATE. EACH INDIVIDUAL BID (IDENTIFIED BY A UNIQUE BID NUMBER) MUST BE SUBMITTED IN A SEPARATE ENVELOPE. RESPONSES TO MULTIPLE BID NUMBERS SUBMITTED IN THE SAME ENVELOPE/COURIER PACKAGE, THAT ARE NOT IN SEPARATE ENVELOPES PROPERLY IDENTIFIED, WILL BE REJECTED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR LATE BIDS FOR ANY REASON INCLUDING THOSE DUE TO POSTAL, OR COURIER SERVICE. BID RESPONSES MUST BE IN THE DIVISION OF PURCHASING OFFICE PRIOR TO THE "RECEIVE DATE AND TIME" INDICATED ON THE BID.
3. BID RESPONSES (PAGE 1, PRICE SHEET AND ADDENDUMS (WHEN SIGNATURE IS REQUIRED)) MUST BE IN INK OR TYPED ON THIS DOCUMENT. OR EXACT FORMAT WITH SIGNATURES BEING HANDWRITTEN ORIGINALS IN INK (PERSON SIGNING BID, NOTARY, AND NOTARY EXPIRATION), OR THE BID WILL BE REJECTED. UNLESS INDICATED IN THE BID, ALL PRICE PAGES MUST BE COMPLETED AND RETURNED. IF AN ITEM IS NOT BEING BID, IDENTIFY IT AS NB (NO-BID). PAGES SHOULD BE SECURED. THE DIVISION OF PURCHASING DOES NOT ASSUME RESPONSIBILITY FOR MISSING PAGES. FAXED BID RESPONSES WILL NOT BE ACCEPTED.
4. THE UNIT PRICE ALWAYS GOVERNS REGARDLESS OF THE EXTENDED AMOUNT. A UNIT PRICE CHANGE ON A LINE MUST BE INITIALED BY THE PERSON SIGNING THE BID, OR THAT LINE WILL BE REJECTED. THIS INCLUDES A CROSS-OUT, STRIKE-OVER, INK-OVER, WHITE-OUT, ERASURE, OR ANY OTHER METHOD CHANGING THE PRICE.
5. A "NO BID" MUST BE RETURNED TO REMAIN ON A CLASS/SUBCLASS. RETURN PAGE 1 OR NOTIFICATION PAGE MARKED "NO-BID". IDENTIFY IT ON THE ENVELOPE AS A "NO-BID". FAILING TO RESPOND TO 3 ITB'S WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. RESPONDING WITH 6 "NO-BIDS" WITHIN THE SAME CLASS/SUBCLASS WILL AUTOMATICALLY PURGE THE VENDOR FROM THAT CLASS/SUBCLASS. A "NO-BID" RECEIVED LATE IS CONSIDERED A NO RESPONSE.
6. THE DIVISION OF PURCHASING IS NOT RESPONSIBLE FOR MISINTERPRETATION OF DATA FAXED FROM THIS OFFICE.
7. THE DIVISION OF PURCHASING REQUIRES AN ORIGINAL AND A MINIMUM OF ONE COMPLETE EXACT COPY (TO INCLUDE SIGNATURE AND NOTARY) OF THE INVITATION-TO-BID RESPONSE. THE ORIGINAL AND THE COPY SHOULD BE SUBMITTED TOGETHER AS A BID PACKAGE. FAILURE TO MARK RESPONSES AS "ORIGINAL" AND/OR "COPY" COULD RESULT IN THE ENTIRE BID RESPONSE BEING REJECTED.
8. AN IMPROPERLY SUBMITTED BID, LATE BID, OR BID THAT IS CANCELLED ON OR BEFORE THE OPENING DATE WILL BE HELD FOR 90 DAYS AND THEN DESTROYED. THE BID MUST BE RETRIEVED DURING REGULAR WORK HOURS, MONDAY - FRIDAY, EXCEPT STATE HOLIDAYS. AFTER THE BID IS DESTROYED, THE DIVISION OF PURCHASING ASSUMES NO RESPONSIBILITY FOR THE DOCUMENT.

DISQUALIFIED/CANCELLED BID

BIDS THAT ARE IMPROPERLY SUBMITTED OR RECEIVED LATE WILL BE A RESPONSE FOR RECORD, BUT WILL NOT BE RETURNED OR A NOTIFICATION MAILED.

THE FOLLOWING IS A PARTIAL LIST WHEREBY A BID RESPONSE WILL BE DISQUALIFIED:

BID NUMBER NOT ON FACE OF ENVELOPE/COURIER PACKAGE/BOX
RESPONSES TO MULTIPLE BID NUMBERS IN SAME ENVELOPE NOT PROPERLY IDENTIFIED
BID RECEIVED LATE
BID NOT SIGNED/NOT ORIGINAL SIGNATURE
BID NOT NOTARIZED/NOT ORIGINAL SIGNATURE OF NOTARY AND/OR NO NOTARY EXPIRATION
NOTARIZED OWN SIGNATURE
REQUIRED INFORMATION NOT SUBMITTED WITH BID
FAILURE TO SUBMIT THE ORIGINAL BID AND A COMPLETE EXACT COPY

CERTIFICATION PURSUANT TO ACT NO. 2006-557

ALABAMA LAW (SECTION 41-4-116, CODE OF ALABAMA 1975) PROVIDES THAT EVERY BID SUBMITTED AND CONTRACT EXECUTED SHALL CONTAIN A CERTIFICATION THAT THE VENDOR, CONTRACTOR, AND ALL OF ITS AFFILIATES THAT MAKE SALES FOR DELIVERY INTO ALABAMA OR LEASES FOR USE IN ALABAMA ARE REGISTERED, COLLECTING, AND REMITTING ALABAMA STATE AND LOCAL SALES, USE, AND/OR LEASE TAX ON ALL TAXABLE SALES AND LEASES INTO ALABAMA. BY SUBMITTING THIS BID, THE BIDDER IS HEARBY CERTIFYING THAT THEY ARE IN FULL COMPLIANCE WITH ACT NO. 2006-557, THEY ARE NOT BARRED FROM BIDDING OR ENTERING INTO A CONTRACT PURSUANT TO 41-4-116, AND ACKNOWLEDGES THAT THE AWARDING AUTHORITY MAY DECLARE THE CONTRACT VOID IF THE CERTIFICATION IS FALSE.

SPECIAL TERMS & CONDITIONS

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INVITATION TO BID

INTENT TO AWARD

EFFECTIVE MAY 1, 2008, THE STATE OF ALABAMA - DIVISION OF PURCHASING WILL ISSUE AN 'INTENT TO AWARD' BEFORE A FINAL AWARD IS MADE. THE 'INTENT TO AWARD' WILL CONTINUE FOR A PERIOD OF FIVE (5) CALENDAR DAYS, AFTER WHICH A PURCHASE ORDER WILL BE PRODUCED. UPON FINAL AWARD, ALL RIGHTS TO PROTEST ARE FORFEITED. A DETAILED EXPLANATION OF THIS PROCESS MAY BE REVIEWED IN THE ALABAMA ADMINISTRATIVE CODE - CHAPTER 355-4-1(14).

ALTERNATE BID RESPONSE

UNLESS STATED ELSEWHERE IN THIS INVITATION-TO-BID (ITB) THE STATE OF ALABAMA WILL ACCEPT AND EVALUATE ALTERNATE BID SUBMITTALS ON ANY ITB'S. ALTERNATE BID RESPONSES WILL BE EVALUATED ACCORDING TO THE REQUIREMENTS AS ALL OTHER RESPONSES TO THIS ITB.

INTERNET WEBSITE LINK'S

INTERNET AND/OR WEBSITE LINKS WILL NOT BE ACCEPTED IN BID RESPONSES AS A MEANS TO SUPPLY ANY REQUIREMENTS STATED IN THIS ITB (INVITATION-TO-BID).

PRODUCT DELIVERY, RECEIVING AND ACCEPTANCE

IN ACCORDANCE WITH THE UNIVERSAL COMMERCE CODE (CODE OF ALABAMA, TITLE 7), AFTER DELIVERY, THE STATE OF ALABAMA HAS THE RIGHT TO INSPECT ALL PRODUCTS BEFORE ACCEPTING. THE STATE WILL INSPECT PRODUCTS IN A REASONABLE TIMEFRAME. SIGNATURE ON A DELIVERY DOCUMENT DOES NOT CONSTITUTE ACCEPTANCE BY THE STATE. THE STATE WILL ACCEPT PRODUCTS ONLY AFTER SATISFACTORY INSPECTION.

SALES TAX EXEMPTION

PURSUANT TO THE CODE OF ALABAMA, 1975, TITLE 40-23-4 (A) (11), THE STATE OF ALABAMA IS EXEMPT FROM PAYING SALES TAX. AN EXEMPTION LETTER WILL BE FURNISHED UPON REQUEST.

INVOICES

INQUIRIES CONCERNING PAYMENT AFTER INVOICES HAVE BEEN SUBMITTED ARE TO BE DIRECTED TO THE RECEIVING AGENCY, NOT THE DIVISION OF PURCHASING

BID RESPONSES AND BID RESULTS

UNEVALUATED BID RESPONSES (NOT BID RESULTS) ARE AVAILABLE ON OUR WEB SITE AT WWW.PURCHASING.ALABAMA.GOV. BID RESULTS WILL BE MADE AVAILABLE FOR REVIEW IN THE DIVISION OF PURCHASING OFFICE, BUT ONLY AFTER THE BID HAS BEEN AWARDED. WE DO NOT FAX OR MAIL COPIES OF BID RESULTS. IF A VENDOR WISHES TO REVIEW BID RESULTS IN OUR OFFICE, THEY SHOULD FAX THEIR REQUEST TO REVIEW THE BID TWO DAYS IN ADVANCE TO THE "BID REVIEW CLERK" AT (334) 242-4419. BE SURE TO REFERENCE THE BID NUMBER.

FOREIGN CORPORATION - CERTIFICATE OF AUTHORITY

ALABAMA LAW PROVIDES THAT A FOREIGN CORPORATION (AN OUT-OF-STATE COMPANY/FIRM) MAY NOT TRANSACT BUSINESS IN THE STATE OF ALABAMA UNTIL IT OBTAINS A CERTIFICATE OF AUTHORITY FROM THE SECRETARY OF STATE. SECTION 10-2B-15.01, CODE OF ALABAMA 1975. TO OBTAIN FORMS FOR A CERTIFICATE OF AUTHORITY, CONTACT THE SECRETARY OF STATE, CORPORATIONS DIVISION, (334) 242-5324. THE CERTIFICATE OF AUTHORITY DOES NOT KEEP THE VENDOR FROM SUBMITTING A BID.

BID IDENTIFICATION

REFERENCE PAGE 2, ITEM 2. DUE TO THE POSTAL SERVICE PUTTING BAR CODE LABELS ON ENVELOPES, IT CONCEALS THE BID NUMBER AND DATE IF THE VENDOR HAS WRITTEN THEM OTHER THAN THE LOWER LEFT CORNER, THEREFORE THE BID WOULD BE REJECTED FOR NOT BEING PROPERLY IDENTIFIED.

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PURPOSE:

ESTABLISH A CONTRACT FOR ITEMS LISTED FOR ALL STATE AGENCIES. PRICES MUST ALSO BE MADE AVAILABLE TO ALL LOCAL GOVERNMENTAL AGENCIES AND SCHOOL SYSTEMS TO INCLUDE CITIES, COUNTIES, POLITICAL SUBDIVISIONS, COLLEGES, AND UNIVERSITIES.

AWARD:

THE AWARD SHALL BE MADE TO THE LOWEST RESPONSIBLE BIDDER MEETING ALL SPECIFICATIONS. AWARD WILL BE LINE BY LINE.

WHERE SPECIFIED THE LOW BID WILL BE DETERMINED BY SQUARE INCH (SQ IN) HOWEVER THE CASE PRICE IS WHAT WILL BE LISTED WHEN THE CONTRACT IS AWARDED.

FURTHER AWARD CRITERIA INCLUDES THE "QUALITY" REFERENCED IN THE SPECIFICATIONS OF THIS BID.

ALL TISSUE, SEAT COVER, HAND SOAP AND HAND SANITIZER BID MUST PROVIDE A GENERIC DISPENSER AT NO COST. FAILURE TO LIST A GENERIC DISPENSER WHERE APPLICABLE WILL CAUSE YOUR BID FOR THAT LINE ITEM TO BE NON-RESPONSIVE AND WILL BE REJECTED.

COPIES OF BID:

EACH VENDOR BIDDING ON THIS SOLICITATION SHOULD SUBMIT FIVE (5) COPIES OF THEIR COMPLETED BID. THE COPIES MAY BE INCLUDED WITH THE ORIGINAL BID AND MUST BE RECEIVED BY THE RECEIVE DATE ON THE FRONT OF THIS INVITATION TO BID.

NOTE:

THE ABOVE REQUESTED COPIES ARE IN ADDITION TO THE REQUIRED ONE COPY- SEE PAGE 2 ITEM #7 OF THIS ITB. AS STATED ON PAGE 2 FAILURE TO SUBMIT THE ONE REQUIRED COPY WILL RESULT IN THE REJECTION OF THE BID.

THE BASES FOR THE ADDITIONAL 4 REQUESTED COPIES IS TO PROVIDE THEM TO THOSE VENDORS WHO ATTEND THE BID OPENING.

DELIVERY:

ITEMS ARE TO BE DELIVERED TO VARIOUS LOCATIONS THROUGHOUT THE 67 COUNTIES IN ALABAMA. THE EXACT LOCATIONS AND QUANTITIES WILL BE PROVIDED BY THE ORDERING AGENCY.

DELIVERY:

THE VENDOR MUST MAINTAIN AN INVENTORY SUFFICIENT TO MAKE SHIPMENT ON ALL ORDERS WITHIN THE TIMEFRAME STATED IN THE SOLICITATION.

ANY ORDER PLACED BY AN AGENCY THAT IS LESS THAN 10 CASES OF PRODUCT WILL ALLOW THE CONTRACT VENDOR TO ADD FREIGHT TO COST OF THE ORDER.

ALL ORDERS OVER 10 CASES OF PRODUCT WILL BE F.O.B. DESTINATION.

DELIVERY TERMS REQUIRES THE CONTRACT VENDOR TO DELIVER THE ORDER WITHIN TWENTY ONE (21) DAYS AFTER RECEIPT OF ORDER WITH NO BACK ORDERS.

F.O.B. DESTINATION MEANS DELIVERED AND UNLOADED ON THE RECEIVING DOCK OF ANY STATE AGENCY, LOCAL GOVERNMENT AGENCY, SCHOOL, POLITICAL SUBDIVISION WITH ALL CHARGES FOR TRANSPORTATION AND UNLOADING PREPAID BY THE CONTRACT VENDOR.

CONTRACT PERIOD:

ESTABLISH A 12 MONTH CONTRACT WITH AN OPTION TO EXTEND FOR A SECOND, THIRD, FOURTH, AND FIFTH 12 MONTH PERIOD WITH THE SAME PRICING, TERMS

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AND CONDITIONS. THE SECOND, THIRD, FOURTH, OR FIFTH 12 MONTH PERIOD, IF AGREED BY BOTH PARTIES, WOULD BEGIN THE DAY AFTER THE FIRST, SECOND, THIRD, OR FOURTH 12 MONTH PERIOD EXPIRES. ANY SUCCESSIVE EXTENSION MUST HAVE WRITTEN APPROVAL OF BOTH THE STATE AND VENDOR NO LATER THAN 30 DAYS PRIOR TO EXPIRATION OF THE PREVIOUS 12 MONTH PERIOD.

ORDERING PROCESS:

PURCHASES FOR STATE AGENCIES WILL BE MADE BY CONTRACT RELEASE ORDER WHICH WILL CREATE A PURCHASE ORDER TO THE CONTRACT VENDOR(S) THAT SHOWS THEIR SPECIFIC SHIPPING INFORMATION. CITIES, COUNTIES, SCHOOL SYSTEMS AND OTHER POLITICAL SUBDIVISIONS WILL BE RESPONSIBLE FOR ISSUING THEIR OWN PURCHASE ORDERS DIRECTLY TO THE CONTRACT VENDOR(S) THAT SHOWS THEIR SPECIFIC SHIPPING INFORMATION.

BLANK LINES:

TO EVALUATE THE BID IN AN EFFICIENT AND TIMELY MANNER, THE VENDOR MUST FILL-IN ALL BLANK LINES APPLICABLE TO A SPECIFIC COMMODITY LINE ITEM. FAILURE TO FILL-IN ALL BLANK LINE INFORMATION WHICH WILL BE USED TO DETERMINE AWARD AND APPEAR ON THE TERM CONTRACT AWARD DOCUMENT, WILL RESULT IN THE BID ON THAT LINE ITEM TO BE REJECTED.

REQUESTED INFORMATION:

ANY ADDITIONAL INFORMATION REQUESTED FROM A VENDOR MUST BE FURNISHED WITHIN FIVE (5) CALENDAR DAYS FROM RECEIPT OF REQUEST, OR THE BID FOR THAT LINE ITEM WILL BE REJECTED.

PRICE DECREASES:

THE BUYER SHALL BE NOTIFIED IMMEDIATELY IF THERE ARE ANY PRICE DECREASES AFFECTING THIS STATE TERM CONTRACT. THE STATE SHALL RECEIVE THE BENEFIT OF THE DECREASE AS SOON AS POSSIBLE IN A WRITTEN NOTIFICATION FROM THE CONTRACT VENDOR.

FIRM PRICING:

ALL PRICES QUOTED MUST BE FIRM FOR A PERIOD OF ONE (1) YEAR FROM THE VENDOR'S NOTIFICATION OF AWARD.

SAMPLES:

VENDOR IS REQUIRED TO SUBMIT ONE (1) SAMPLE OF EACH ITEM BEING BID. EACH SAMPLE MUST BE IDENTIFIED WITH VENDOR NAME, MANUFACTURER STOCK NUMBER, AND LINE NUMBER. EACH SAMPLE BOX MUST BE LABELD WITH THE ITB NUMBER, BID OPENING DATE AND VENDOR NAME. THE BID MUST NOT BE ENCLOSED WITH THE SAMPLES AND THE SAMPLES MUST BE RECEIVED BY THE "RECEIVE DATE AND TIME" SHOWN ON THE BID. FAILURE TO PROVIDE SAMPLES ON THE ITEM(S) BEING BID MAY CAUSE THE ITEM TO BE REJECTED. YOU DO NOT HAVE TO SUBMIT SAMPLES OF DESPENSERS. YOU MAY INSTEAD SUBMIT LITERATURE ON DESPENSERS INCLUDING PART LIST IF AVAILABLE. DESPENSER LITERATURE MAY BE INCLUDED WITH BID AND MUST BE RECEIVED BY THE RECEIVE DATE AND TIME SHOWN ON THE BID.

DO NOT ENCLOSE BID WITH SAMPLES, OTHERWISE THE BID MAY BE REJECTED. REFERENCE TO SAMPLES ON PREVIOUS BIDS WILL NOT BE ACCEPTED. SEND SAMPLE BOX LABELED AS "SAMPLES" TO THE ADDRESS BELOW.

STATE OF ALABAMA
ATTN: (BUYER LISTED ON BID)
DIVISION OF PURCHASING
SUITE 192
100 N. UNION STREET
MONTGOMERY, ALABAMA 36104

QUALITY STANDARDS:

ALL TISSUE AND PAPER TOWELS BID ON THIS SOLICITATION SHOULD BE MADE IN ACCORDANCE WITH THE AVERAGE INDUSTRY STANDARDS WITH RESPECT TO BASIS WEIGHT, BRIGHTNESS, TENSILE STRENGTHS, PRE-CONSUMER, AND POST CONSUMER WASTE.

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PLEASE NOTE WITH RESPECT TO QUALITY AND THE REFERENCE TO QUALITY IN THE SPECIFICATIONS, THESE QUALITIES MUST BE ADHERED TO, OR THE BID FOR THAT ITEM WILL BE REJECTED. FOR EXAMPLE, WHITE MEANS WHITE; WHITE DOES NOT MEAN YELLOW/BEIGE/GRAY HUES, SOFT SHOULD BE PLIABLE AND SPONGY, SOFT DOES NOT MEAN STIFF AND FIRM, TRASH CONTENT SHOULD BE LIMITED AND NOT VISIBLE, AND HOLES SHOULD NOT BE VISIBLE. THE EXISTENCE OF ANY OF THE ABOVE LISTED FLAWS IN QUALITY WILL RESULT IN THE BID ON THAT LINE ITEM TO BE REJECTED.

DISPENSER AND DISPENSER ORDERING

THE DISPENSER AND THE LINE ITEM PRODUCT FOR THAT DISPENSER WILL BE AWARDED TOGETHER. STATE AGENCIES, CITIES, SCHOOL SYSTEMS, AND OTHER POLITICAL SUBDIVISIONS MUST PURCHASE THE APPROPRIATE LINE ITEM PRODUCT TO RECEIVE THE DISPENSER FOR THAT PRODUCT AT NO CHARGE. DISPENSERS MAY NOT BE ORDERED AT RANDOM TO STOCK-UP, NOR TO REPLACE DISPENSERS, UNLESS IT IS DETERMINED BY THE CONTRACT VENDOR THAT THE DISPENSER CANNOT BE REPAIRED. IF THE DISPENSER CAN BE REPAIRED, THE REPAIR PART(S) WILL BE PROVIDED BY THE CONTRACT VENDOR AT NO CHARGE. NEW CONSTRUCTION CAN ORDER NEEDED DISPENSERS PROVIDED THEY PURCHASE THE APPROPRIATE LINE ITEM PRODUCT TO RECEIVE THE DISPENSER FOR THAT LINE ITEM PRODCUT AT NO CHARGE.

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INVITATION TO BID

THE FOLLOWING CONFERENCES WILL BE HELD

CONFERENCE

LOCATION

MANDATORY PRE-BID CONFERENCE

DATE: 11/06/09

TIME: 9:00 AM

STATE PURCHASING

RSA UNION BUILDING SUITE 192

PURCHASING AUDITORIUM

MONTGOMERY AL 36104

PRICE SHEET

INVITATION TO BID

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LINE NO	DESCRIPTION / BRAND NAME	RECYCLE /ENERGY	QUANTITY	UNIT	UNIT PRICE	ROLLS/CASE	COST/ROLL	PRICE/CASE	DISPENSER MODEL #
---------	--------------------------	-----------------	----------	------	------------	------------	-----------	------------	-------------------

UNLESS SPECIFIED OTHERWISE BELOW:
SHIP TO: R1 /
STATEWIDE

00001	COMMODITY CODE: 485-46-082940 DISPENSER, GENERIC, AS SPECIFIED BELOW:	_____	1	EA	_____	_____	_____	_____	_____
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* ALL DISPENSERS AT AT NO COST *

THIS IS A GENERIC LINE ITEM WHICH MUST
BE USED WHEN ORDERING AGENCY REQUIRES
DISPENSER(S) WITH THE PRODUCTS THEY
ARE ORDERING. THE QUANTITY OF DISPENSER
MAY NOT EXCEED THE AMOUNT OF PRODUCT
BEING ORDERED WITHIN THE PURCHASE ORDER.
WHEN ORDERING PLEASE PROVIDE:
*PRODUCT'S COMMODITY NUMBER/LINE NUMBER
*DISPENSER'S MODEL NUMBER
*COLOR CHOICE (IF THE VENDOR PROVIDES
MORE THAN ONE COLOR)
FAILURE TO PROVIDE COLOR WILL RESULT IN
VENDOR'S DISCRETION.

00002	COMMODITY CODE: 640-90-076294 TISSUE, TOILET JR. JUMBO ROLL 1-PLY 3.55" X 2000' NON-PERFORATED ON CARD- BOARD CORE WITH A 3" ID. RECYCLED 12 ROLLS/CASE.	_____	1	SQ IN	_____	_____	_____	_____	_____
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MFR:_____ STK:_____

PAGE TOTAL _____

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LINE NO	DESCRIPTION / BRAND NAME	RECYCLE /ENERGY	QUANTITY	UNIT	UNIT PRICE	ROLLS/CASE	COST/ROLL	PRICE/CASE	DISPENSER MODEL #
00003	COMMODITY CODE: 640-90-076295 TISSUE, TOILET JR. JUMBO ROLL 2-PLY 3.55" X 1000' NON-PERFORATED ON CARD- BOARD CORE WITH A 3" ID. RECYCLED 12 ROLLS/CASE. MFR:_____ STK:_____	---	1	SQ IN	_____	_____	_____	_____	_____
00004	COMMODITY CODE: 640-90-086573 TISSUE, TOILET JR. JUMBO ROLL 2-PLY 3.7" X 750' NON-PERFORATED ON A CARD- BOARD CORE WITH A 3" ID. PACKED 12 ROLLS/CASE MFR:_____ STK#:_____	---	1	SQ IN	_____	_____	_____	_____	_____
00005	COMMODITY CODE: 640-90-076292 TISSUE, TOILET JUMBO ROLL 1-PLY 3.55" X 4000' NON-PERFORATED ON A CARDBOARD ROLL WITH A 3" ID. RECYCLED. 6 ROLLS/CASE. MFR:_____ STK#:_____	---	1	SQ IN	_____	_____	_____	_____	_____
00006	COMMODITY CODE: 640-90-076293 TISSUE, TOILET JUMBO ROLL 2-PLY 3.55" X 2000' NON-PERFORATED ON A CARDBOARD CORE WITH A 3" ID. RECYCLED. 6 ROLLS/CASE. MFR:_____ STK#:_____	---	1	SQ IN	_____	_____	_____	_____	_____
00007	COMMODITY CODE: 640-75-033167 TISSUE, TOILET---WHITE MIN SHEET SIZE 4"X 3.75" FULLY WRAPPED MIN 1000/1 PLY PERFORATED SHEETS PER ROLL, MIN 80 ROLLS PER CASE, MIN CASE	---	1	SQ IN	_____	_____	_____	_____	_____

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LINE NO	DESCRIPTION / BRAND NAME	RECYCLE /ENERGY	QUANTITY	UNIT	UNIT PRICE	ROLLS/CASE	COST/ROLL	PRICE/CASE	DISPENER MODEL #
	MFR:_____STK#_____ SCA #TS1636S, GP #14580 OR EQUAL								
00008	COMMODITY CODE: 640-75-056535 TISSUE, TOILET---WHITE---EMBOSS MIN SHEET SIZE 4" X 3.75", MIN 500 2 MEGA PLY PERFORATED SHEETS/ROLL MIN 80 ROLLS/CASE FULLY WRAPPED	---	1	SQ IN	_____	_____	_____	_____	_____
	MFR:_____STOCK #:_____ GP PREFERENCE #18280, KC SCOTT #446, SCA TM 1616S OR EQUAL								
00009	COMMODITY CODE: 640-50-033122 TISSUE, FACIAL---WHITE---2 PLY APPROX 65 SQ INCHES PER SHEET MIN 100 SHEETS, 30 BOXES PER CASE	---	1	SQ IN	_____	_____	_____	_____	_____
	MFR:_____BRAND:_____ GEORGIA PACIFIC, PREFERENCE #47000, SCA TF6710A OR EQUAL # OF SHEETS PER BOX_____ COST PER SHEET_____								
00010	COMMODITY CODE: 640-75-056536 TISSUE, TOILET -"PREMIUM" BATH 2-PLY FACIAL SHEET QUALITY-MIN 4.5"X3.75" 400 SHEETS PER ROLL-FULLY WRAPPED 96 ROLLS/CASE. MFR:_____STK#_____ SCA TM6510 OR EQUAL	---	1	SQ IN	_____	_____	_____	_____	_____

PRICE SHEET

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LINE NO	DESCRIPTION / BRAND NAME	RECYCLE /ENERGY	QUANTITY	UNIT	UNIT PRICE	ROLLS/CASE	COST/ROLL	PRICE/CASE	DISPENSER MODEL #
00011	COMMODITY CODE: 640-75-033157 COVER, PERSONAL SEAT DISPOSABLE WHITE 14.5" X 17", 5000 COVERS PER CASE MFR:_____STK#_____ COST/COVER _____ COVER/PKG_____	---	1	EA	_____	_____	_____	_____	_____
00012	COMMODITY CODE: 640-75-056549 TOWEL, PAPER ROLL 7.8" 1 PLY UNBLEACHED MINIMUM 4200' PER CASE, 350' ROLLS. MFR:_____STK#_____ 	---	1	SQ IN	_____	_____	_____	_____	_____
00013	COMMODITY CODE: 640-75-068753 TOWEL, PAPER ROLL 7.8" 1 PLY BLEACHED, 800' PER ROLL, MINIMUM 4800' PER CASE MFR:_____STK#_____ 	---	1	SQ IN	_____	_____	_____	_____	_____
00014	COMMODITY CODE: 640-75-068755 TOWEL, PAPER ROLL 7.8" 1 PLY UNBLEACHED 800' PER ROLL, 4800' PER CASE MFR:_____STK#_____ 	---	1	SQ IN	_____	_____	_____	_____	_____
00015	COMMODITY CODE: 640-75-033191 TOWEL, PAPER ROLL 7.8" 1 PLY BLEACHED, MINIMUM 4200' PER CASE, 350' ROLLS. MFR:_____STK#_____ 	---	1	SQ IN	_____	_____	_____	_____	_____
00016	COMMODITY CODE: 640-75-091002 TOWEL, PAPER ROLL 10", WHITE, 800 FEET PER ROLL, 6 ROLLS PER CASE, 1.625 CORE CORE SIZE. FOR USE IN GP ENMOTION AUTO- MATED TOUCHLESS TOWEL DISP. MFR_____STK#_____	---	1	SQ IN	_____	_____	_____	_____	_____

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LINE NO	DESCRIPTION / BRAND NAME	RECYCLE /ENERGY	QUANTITY	UNIT	UNIT PRICE	ROLLS/CASE	COST/ROLL	PRICE/CASE	DISPENSER MODEL #
	GP-ENMOTION #89460								
00017	COMMODITY CODE: 640-90-076303 TOWEL, PAPER PERFORATED ROLL 11" X 9", 2-PLY, MIN. 2500 TOWELS/CASE, MIN. 84 TOWELS/ROLL, MIN. 15 ROLLS/CASE.	---	1	SQ IN	---	---	---	---	---
	MFR:-----STK#:								
00018	COMMODITY CODE: 640-75-056555 TOWEL, PAPER SINGLEFOLD UNBLEACHED, MIN. TOWEL SIZE 94 SQ INCH, 4000 TOWELS/CASE.	---	1	SQ IN	---	---	---	---	---
	MFR:-----STK#								
00019	COMMODITY CODE: 640-75-056552 TOWEL, PAPER MULTI-FOLD, **WHITE**, EMBOSSED, 9.25" X 9.1", 4000 TOWELS/CASE	---	1	SQ IN	---	---	---	---	---
	MFR:-----STK#								
00020	COMMODITY CODE: 640-75-056554 TOWEL, PAPER MULTI-FOLD UNBLEACHED 9.25" X 9.1", 4000 TOWELS/CASE	---	1	SQ IN	---	---	---	---	---
	MFR:-----STK#								
00021	COMMODITY CODE: 640-75-033171 TOWEL, PAPER C-FOLD, **WHITE**, EMBOSSED 10-1/4" X 13-1/4", 2400 TOWELS/CASE	---	1	SQ IN	---	---	---	---	---
	MFR:-----STK#								
00022	COMMODITY CODE: 640-90-076302 TOWEL, PAPER, HAND TOWEL CENTERFEED WHITE, 1 PLY, 8.25" X 11.8" 1000 TOWELS PER ROLL/6 ROLLS PER CASE	---	1	SQ IN	---	---	---	---	---
	MFR:-----STK#:								

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LINE NO	DESCRIPTION / BRAND NAME	RECYCLE /ENERGY	QUANTITY	UNIT	UNIT PRICE	ROLLS/CASE	COST/ROLL	PRICE/CASE	DISPENSER MODEL #
00023	COMMODITY CODE: 485-86-054717 SOAP, LUXURY FOAM, PLASTIC CARTRIDGE SYSTEM, 1250 ML, PACKED 3 PLASTIC CARTRIDGES PER CASE. MDR _____ MODEL _____ GO JO 5161-03 OR EQUAL	_____	1	CS	_____	_____	_____	_____	_____
00024	COMMODITY CODE: 485-86-091003 SOAP, PREMIUM FOAM HAND SOAP WITH SKIN CONDITIONERS, 1200 ML PLASTIC CARTRIDGE SYSTEM, PACKED 2 CARTRIDGES PER CASE. FOR USE INGOJO TFX TOUCH FREE DISPENSER. MFR _____ MODEL _____ GOJO #5361-02	_____	1	CS	_____	_____	_____	_____	_____
00025	COMMODITY CODE: 485-86-027224 SOAP, FOAM, MOISTURIZING, POLY BAG CARTRIDGE SYSTEM, 800 ML, PACKED MIN. 8 POLY BAGS/CASE MFR: _____ BRAND: _____ STOKO, REFRESH #29932, OR DIAL, COMPLETE #81035, OR EQUAL POLY BAGS/CASE _____ COST/POLY BAG _____	_____	1	CS	_____	_____	_____	_____	_____
00026	COMMODITY CODE: 485-86-086037 SOAP, LIQUID LOTION HAND SOAP, VACUUM SEALED POLY BAG IN A BOX CARTRIDGE SYSTEM, MUST FIT OTHER MANUFACTURER DISPENSE, 800 ML, 12 PER CASE.	_____	1	CS	_____	_____	_____	_____	_____

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LINE NO	DESCRIPTION / BRAND NAME	RECYCLE /ENERGY	QUANTITY	UNIT	UNIT PRICE	ROLLS/CASE	COST/ROLL	PRICE/CASE	DISPENER MODEL #
	MFR _____ BRAND _____ SSS LOTION, #91231 OR EQUAL								
00027	COMMODITY CODE: 485-86-086036 SOAP, LIQUID LOTION HAND SOAP, VACUUM SEALED POLY BAG IN A BOX CARTRIDGE SYS- TEM, MUST FIT OTHER MANUFACTURER DIS- PENSE, 500 ML, 18 PER CASE.	_____	1	CS	_____	_____	_____	_____	_____
	MFR _____ BRAND _____ TRIANGLE LOTION, #92538 OR EQUAL								
00028	COMMODITY CODE: 435-70-076570 HAND SANITIZER, INSTANT W/MOISTURIZERS & VITAMIN E (WATERLESS), KILLS 99.9% OF MOST COMMON GERMS, MIN 62% ALCOHOL BASED LIQUID, PH (CONCENTRATE): 7.5-8.5 POCKET SIZE, 4 OZ. 1 YEAR MINIMUM SHELF LIFE.	_____	1	EA	_____	_____	_____	_____	_____
	MFR: _____ MODEL#: _____ PURELL OR EQUAL								
00029	COMMODITY CODE: 435-70-084655 HAND SANITIZER, INSTANT W/MOISTURIZERS & VITAMIN E (WATERLESS), KILLS 99.9% OF MOST COMMON GERMS, MIN 62% ALCHOL BASED LIQUID, HYPOALLERGENIC, NON-TOXIC, DYE-FREE, NO RESIDUAL FRAGRANCE, 67 OZ. CONTAINER. 1 YEAR MINIMUM SHELF LIFE.	_____	1	EA	_____	_____	_____	_____	_____
	MFR: _____ MODEL: _____ PURRELL OR EQUAL								
00030	COMMODITY CODE: 435-70-084746 HAND SANTIZING WIPES, LARGE, INSTANT, NON-LINTING, DURABLE WIPE, TEXTURED FOR CLEANING, WATER-RESISTANT INDIVIDUAL PACKAGING. MIN 62%. ALCOHOL-BASED FORMULA KILLS 99.9% OF MOST COMMON	_____	1	EA	_____	_____	_____	_____	_____

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LINE NO	DESCRIPTION / BRAND NAME	RECYCLE /ENERGY	QUANTITY	UNIT	UNIT PRICE	ROLLS/CASE	COST/ROLL	PRICE/CASE	DISPENER MODEL #
	GERMS.								
	MFR: _____MODEL#: _____ PURRELL OR EQUAL								
00031	COMMODITY CODE: 435-70-086045 HAND SANITIZER, INSTANT FOAM, MIN 62% ALCOHOL BASED FORMULA KILLS 99.9% OF MOST COMMON GERMS, 1.5 OZ	_____	1	EA	_____	_____	_____	_____	_____
	MFR: _____MODEL#: _____ PURRELL OR EQUAL								
00032	COMMODITY CODE: 640-85-086039 WIPER, REINFORCED GENERAL PURPOSE WIPERS POP-UP BOX TYPE, 9.1" X 16.5", ABSORBENT WHITE, MATERIAL: HYDROKNIT OR HYDROEN- TANGLED.	_____	1	CS	_____	_____	_____	_____	_____
	MFR _____ BRAND _____ KC WYPALL #34790 OR EQUAL								
	WIPERS/CASE _____								
	COST/WIPER _____								
00033	COMMODITY CODE: 640-85-033199 WIPER, ABSORBENT WHITE 12-1/2" X 13" MATERIAL: AIRLAID OR DRC	_____	1	CS	_____	_____	_____	_____	_____
	MFR: _____STK# _____ GP 29112 OR EQUAL								
	COST PER SHEET _____								
	COST/WIPER _____								
00034	COMMODITY CODE: 475-58-076291 NAPKIN, SANITARY BELTLESS 8" WITH AD-	_____	1	CS	_____	_____	_____	_____	_____

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LINE NO	DESCRIPTION / BRAND NAME	RECYCLE /ENERGY	QUANTITY	UNIT	UNIT PRICE	ROLLS/CASE	COST/ROLL	PRICE/CASE	DISPENER MODEL #
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HESIVE STRIP. APROX. 2-1/2-3" WIDE.
TRI-FOLDED AND WRAPPED IN INDIVIDUAL
SEALED PLASTIC BAGS, 250 PADS PER CASE.

MFR:_____STK#:_____
TENDASOFT #10005, OR EQUAL

PADS/CASE:_____PRICE/PAD:_____

PAD SIZE:_____

00035	COMMODITY CODE: 640-50-033112 NAPKINS, PAPER - 1 PLY - COLOR: WHITE CONTROL DISPENSER NAPKIN SYSTEM 8.5 X 13 WHITE INTERFOLD NAPKINS PER PACKAGE: 500/BAG PACKAGES PER CASE: 12 NAPKINS PER CASE: 6,000 100% RECYCLED	_____	1	SQ IN	_____	_____	_____	_____	_____
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MFR:_____STK:_____
SCA 120133 OR EQUAL

PAGE TOTAL	_____
BID TOTAL	_____